

COVID Safe Plan

Our COVID Safe Plan

Club Name:	Aberfeldie St Johns Cricket Club
Club Location:	Fairbairn Park Middle Pavilion – Wood Street, Ascot Vale
Contact Person:	Lauren Gourlay – President
Contact Phone:	0410 402 503
Date Prepared:	30 September 2020

Guidance	Action to mitigate the introduction and spread of COVID-19
Hygiene	
Provide and promote hand sanitiser stations for use on entering building and other locations in the worksite and ensure adequate supplies of hand soap and paper towels are available for players.	<ul style="list-style-type: none">• Hand sanitiser to be located in the following areas:<ul style="list-style-type: none">– Main doorway– Canteen bench– Kitchen areas– Change rooms• Hand sanitiser stations to be monitored by club officials during training days and captains, coordinators and club officials during match days
Where possible: enhance airflow by opening windows and adjusting air conditioning.	<ul style="list-style-type: none">• Clubroom doors have doorstops to ensure they can be left open to promote active airflow
In areas or where it is required, ensure all players wear a face covering, unless a lawful exception applies. Ensure adequate face coverings are available to players that do not have their own.	<ul style="list-style-type: none">• All players are required to wear masks in line with Victorian Government requirement – this will be enforced by Coaches, Captains and Coordinators on match days (predominantly senior)• ASJCC will follow the Cricket Victoria (CV) Return To Play Guidelines, as well as the NWMCA COVID-19 regulations for match days and training.
Provide training to players on the correct use and disposal of face coverings and on good hygiene practices and slowing the spread of coronavirus (COVID-19).	<ul style="list-style-type: none">• All committee members, captains, coaches and senior club officials have completed the online Infection Control course and provided completion certificates to the President• Signs will be displayed at all time at the Fairbairn Park pavilion. Separate bins will be marked for disposal of any face coverings and antibacterial cleaning materials.• Toilets and main pavilion areas will be stocked with antibacterial hand sanitiser (70%+ alcohol content), as well as required social distancing measures
Replace high-touch communal items with alternatives.	<ul style="list-style-type: none">• As the pavilion is a council-mandated resource, ASJCC are unable to alter the structure in any way. Areas that are unable to be replaced are maintained through a regular cleaning schedule.

Guidance	Action to mitigate the introduction and spread of COVID-19
Cleaning	
Increase environmental cleaning, ensure high touch surfaces are cleaned and disinfected regularly (when pavilion is in use).	<ul style="list-style-type: none"> • Captain match day duties will be modified to include regular cleaning and wiping down of high touch areas and items (e.g. door handles, roller shutters, toilet taps and flush buttons etc.) • Further requirements regarding conduct on match days are provided in the NWMCA COVID-19 guidelines and the CV Return to Play Guidelines.
Ensure adequate supplies of cleaning products, including detergent, sanitiser and disinfectant.	<ul style="list-style-type: none"> • Personal Protective Equipment (PPE) and cleaning supplies are stocked and levels are actively monitored. • Kitchen areas will also be stocked with cleaning and sanitising equipment • Each team will be required to have a kit with recommended supplies for sanitisation and cleaning.

Guidance	Action to mitigate the introduction and spread of COVID-19
Physical distancing and limiting player interactions	
Ensure that all players are cleared to play cricket and understand the implications and risks of testing positive.	<ul style="list-style-type: none"> • All committee members, captains, coaches and senior club officials have completed the online Infection Control course • The wider playing group will also be required to read through and understand the NWMCA Covid-19 guidelines and work with umpires to ensure safety is adhered to at all times
Establish a system to screen players before accessing the pavilion.	<ul style="list-style-type: none"> • Captains will be required to check in and out when attending the pavilion for training and match day purposes. • ASJCC will provide a touch-free thermoscan for temperature checks – any high temperatures will be advised to umpires immediately • Any players not well or exhibiting any signs of illness are not to attend the grounds <u>in any capacity</u>
Configure communal work areas so that there is no more than one player per four square meters of enclosed space; and players are spaced at least 1.5m apart.	<ul style="list-style-type: none"> • Signs will be displayed with maximum capacity numbers – Captains will be required to monitor numbers on match days and ensure regulations are adhered to at all times • Social distancing measure signs will also be displayed and must be adhered to
Use floor markings to provide minimum physical distancing guides in areas that are likely to create a congregation of players.	<ul style="list-style-type: none"> • As the pavilion is a council-mandated resource, ASJCC are unable to alter the structure in any way. Social distancing measures will be monitored by relevant captains and/or senior club members alongside NWMCA Officials.
Minimise the build-up of players waiting to enter and exit the pavilion - this includes change rooms.	<ul style="list-style-type: none"> • A detailed entry and exit procedure will be given to players and must be adhered to at all times
Provide training to players on physical distancing expectations while playing, spectating and socialising (e.g. during change of ends, end of match days).	<ul style="list-style-type: none"> • All ASJCC players must follow the NWMCA guidelines for training and match days, as well as familiarise themselves with the CV Return to Play Guidelines. • All resources will be publicly provided to players and club members by means of email, website and social media accounts.
Review delivery protocols to limit contact between delivery drivers and club representatives.	<ul style="list-style-type: none"> • Should any deliveries be received via the club, drivers will be expected to have their temperatures checked before entering the pavilion and register via the QR code app.

Guidance	Action to mitigate the introduction and spread of COVID-19
Where relevant, ensure clear and visible signage in areas that are open to the general public that specifies maximum occupancy of that space, as determined by the ‘four square metre’ rule .	<ul style="list-style-type: none"> Signs will be printed and posted around the pavilion in all public areas to ensure clear communication of requirements for entering and using the pavilion on training and match days. This will apply to all divisions of the club – juniors, Woolworths Blast, seniors and womens.

Guidance	Action to ensure effective record keeping
Record keeping	
Establish a process to record the attendance of players, spectators, officials, visitors and pavilion inspectors, delivery drivers etc. This information will assist clubs to identify close contacts and aid in contact tracing.	<ul style="list-style-type: none"> All ASJCC members will be expected to sign in and out using the QR code procedures. Captains and Club Coaches will also maintain records on training and match days via team lists and training structures. Contact tracing spreadsheets will be available if required, however following all CV and NWMCA guidelines should be sufficient.
Provide guidance to players on the effective use of the pavilion OHS reporting system (where available).	<ul style="list-style-type: none"> As per the above line item, all ASJCC representatives will be trained and made aware of the requirements for signing in and out, as well as reporting any suspected cases of COVID-19 for contact tracing purposes.

Guidance	Action to prepare for your response
Preparing your response to a suspected or confirmed COVID-19 case	
Prepare or update your Association and/or Club continuity plan to consider the impacts of an outbreak and potential closure of the pavilion.	<ul style="list-style-type: none"> ASJCC are to defer to the NWMCA Guidelines for assistance on maintaining continuity
Prepare to assist DHHS with contact tracing and providing players and visitor records to support contact tracing.	<ul style="list-style-type: none"> Senior COVID-19 representative – President – will liaise with DHHS to detail contact tracing methods and complete transparency and access to players.
Prepare to undertake cleaning and disinfection at your club premises (with guidance from the relevant council). Assess whether the pavilion or parts of the pavilion must be closed.	<ul style="list-style-type: none"> As the pavilion is a council-mandated resource, ASJCC will be required to defer to the Moonee Valley Council requirements regarding cleaning and disinfection processes and procedures should a player or member test positive.
Prepare for how you will manage a suspected or confirmed case in an employee during the season.	<ul style="list-style-type: none"> COVID-19 representative – President – will liaise with NWMCA and DHHS officials for management of positive case during the season
Prepare to notify relevant parties (players, officials, spectators etc) of a confirmed or suspected case.	<ul style="list-style-type: none"> As above, COVID-19 representative – President – will liaise with NWMCA and DHHS officials for management of positive case during the season
Prepare to immediately notify DHHS on 1800 675 398 if you have a confirmed COVID-19 case at your pavilion.	<ul style="list-style-type: none"> As per DHHS guidelines, all suspected cases will be directly notified to the relevant official channels – including DHHS, NWMCA and Moonee Valley Council.

Guidance	Action to prepare for your response
Confirm that your pavilion can safely re-open and players can return to use.	

Acknowledgement
By signing in the space below, I acknowledge and understand my responsibilities to the players, club and Association and have implemented this COVID Safe Plan for

Signed: _____

Name: _____

Position: _____

Date: _____